

Ben Geller

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Profile Summary

I am a GCSE student presently looking for work experience within a customer service environment. I am home educated with a proactive approach to my own learning and personal development. I have self-taught a number of new skills, including cooking and Microsoft Office. I am hardworking, responsible with the ability to quickly integrate within any environment and interact with a wide variety of individuals from all backgrounds and cultures.

Educational Summary

- ✗ My initial primary school education was in Cyprus due to my father's job with the Army which required us to move abroad extensively. My early secondary school education was in Dubai and America.
- ✗ I feel that travelling the world extensively has broadened my horizons, brought me into contact with new cultures and languages. I am confident in meeting new people as I have been to so many international schools.
- ✗ Having returned to the UK in 2019, we decided to embark on home schooling towards my GCSE.
- ✗ I follow an intensive course of study online and through parental teaching following the National Curriculum
- ✗ I have undertaken considerable personal research into History, English, Biology and Geography
- ✗ I am due to sit my GCSE examinations in the summer of 2022 and I am currently anticipated to achieve Grades between 6 and 8 within 7 subjects, including English, Mathematics, History, Geography, Biology, Business Studies and IT.

Skills

- ✗ I have excellent people skills, having worked in various customer environments where I worked with children through to the elderly. I am confident communicating with people and I use my active listening skills.
 - ✗ I have strong IT having taught myself Microsoft Office. I utilise Word daily to make notes for my studies and I have helped the family business and updated the Microsoft Excel.
 - ✗ I am a logical and methodical individual, having been home educated for the last year, I have to focus myself on independent study to resolve issues relating to my learning.
 - ✗ As a natural people person and through my range of work experiences, I am accustomed to working in a team environment. As I am naturally very organised I usually assume responsibility for ensuring deadlines are met.
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Work Experience

Baby-sitter (June 2019-Present)

- ∅ I am fortunate that I come from a big family I am the oldest of 5 children so I know quite a lot about children and childcare. I have offered my time at the weekends to care for children within my local community typically aged between the ages of 5 and 10
- ∅ I enjoyed working with children, the challenge of creating fun activities and ensuring the children were well cared for.

Family Accounts Business (August 2020-Present)

- ∅ I work alongside my mother to help her manage the family accounts and payroll business, this includes updating the company website, logging customer calls, drafting emails and responding to incoming calls
- ∅ The role has taught me the importance of effective time management and how essential customer service is.

Oxfam Charity Shop (August 2020)

- ∅ I secured a part-time role at my local Oxfam where I was responsible for ticketing and pricing items, sorting through and classifying stock and operating the till.
- ∅ I enjoyed working within a retail environment and interacting with the general public.

Wendy's Hair Salon (June-July 2019)

- ∅ During my summer I worked a couple of days in the local hair salon where I was responsible for answering the phone, meeting and greeting customers, booking appointments and generally ensuring the salon was clean and tidy.
- ∅ This was a very fast-paced environment compared to what I had been used to, so I had to quickly think on my feet.

Hobbies and interests

- ∅ I love learning new languages and I have recently completed an intermediate level 3 course in Spanish which I hope to put into practice during our next holiday.
- ∅ I am a member of the youth local choir and I have a real passion for music; having taken flute lessons since the age of 7 until 13.
- ∅ I love the outdoors and spend a lot of my time planning walks and trips to new areas of the country.

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