



Julia Carter MAAT

I am a qualified Accountant (MAAT) with 6+ years of experience of working in fast paced accountancy environments. I am personable and confident face to face with clients, and have the ability to solve problems independently. I am looking for an on-site position in a small to medium accountancy firm.

- WORK EXPERIENCE -

Accountant, *AccountsRUs, Manchester* : 2014 - date

- Processing weekly accounting adjustments/preparation of weekly Financial Performance for the site.
- Drafting weekly performance commentaries ahead of review with the Financial Controller/ Site Finance Manager.
- Preparing all month end journals to deliver month end reporting consistent with the weekly reports.
- Managing Balance Sheet reconciliations to ensure that all balance sheet items are accurate and valid and consistent with Accounting Policies for the group.
- Responsible for updating site forecasts for review with the Financial Controller/ Site Finance Manager.

Accountant, *Accounting4U, Birmingham* : 2012 - 2014

- Managing overheads reporting against budget.
- Providing financial support to the Budget Centre Managers in their review of overheads that they are responsible for and identifying opportunities to reduce cost.
- Responsible for managing year-end audit & tax pack requirements to meet Group Finance requirements.
- Providing advice and guidance to clients and supervise staff as required.
- Managing sales pricing and promotions together with all accruals including logistics costs in conjunction with the Sites' Commercial Teams.
- Investigating any significant variances to the site forecast on a weekly basis.

- EDUCATION -

- 2014 : Professional Diploma in Accounting (Level 4) (MAAT)
- 2013 : Advanced Diploma in Accounting (Level 3)
- 2012 : Foundation Certificate in Accounting (Level 2)

- SKILLS -

- Strong Excel analysis skills with the ability to demonstrate the application of double entry accounting rules to a given situation to investigate any anomaly.
- Experience using Business Information databases to analyse the performance of the business.
- Experience reviewing/finalising company and individual accounts, VAT, CT & SA returns.
- Personable and confident face to face with clients.
- Experience of the use of an ERP system (Enterprise Resource Planning) that integrates production transactions with the business Books of Account.
- Proven ability to lead a team and to mentor junior members of staff.

- PROFESSIONAL MEMBERSHIPS -

- Since 2016 : Institute of Financial Accountants - MEMBER
- Since 2014 : Association of International Accountants - MEMBER

- INTERESTS -

When I am not working, I enjoy going to the gym, spending time with my family and abseiling. I am also an avid reader of non-fiction books with a keen interest in the history of Scotland.

- REFERENCES -

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