

Annie

JONES

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LANGUAGES: ENGLISH, MANDARIN (CONVERSATIONAL), FRENCH (CONVERSATIONAL)

PERSONAL STATEMENT

I am a TEFL BA graduate with 2+ years of experience teaching English to multilingual classes of between 4 and 8 students. I have taught both adult and teenage students (age 12+). I am competent at preparing my own lesson plans, selecting appropriate texts and adapting ESL materials.

WORK HISTORY

ESL Teacher, ICSA School of English, Exeter (Part time, 20 hours per week)

May 2019 – date

I teach mixed nationality children aged 12 to 17 at this British Council accredited school. Lessons were varied, including grammar, reading and writing, listening and speaking, drama based activities and practice during trips out into Exeter city centre and the quayside

ESL Teacher, Optima Training UK Limited

July – August 2018 (fixed term)

I delivered workshops to ESL adults which included developing specific language for presentation skills, developing small talk and understanding language relating to the UK school system, doctor's appointments and the world of work.

ESL Teacher, English Means Business, Bath (Part time, 15 hours per week)

June 2017 – June 2018

I delivered the starter course (high A2 / B1 level) to adults which included helping students develop a stronger understanding of basic language structures, developing a broader vocabulary, techniques for more accurate listening and pronunciation, and improving confidence in speaking and writing. The course also covered language relating to travelling and networking.

Assistant Manager, McDonalds, Exeter (Part time, 20 hours per week)

June 2017 – date

I lead a team and support the Business Manager with the day to day running of the McDonald's unit. I have the responsibility for delivering excellent customer service and driving operational standards. In particular I ensure the highest standards of health and food safety are adhered to at all times.

QUALIFICATIONS

BA Teaching English as a Foreign Language, 2:1, University of Exeter

September 2016 – June 2017

This three-year degree covered second language learning, foundations of TEFL, language in society, practical training in TEFL methods linguistics and sociolinguistics and the structure of the English language. As part of my studies I was awarded a stand-alone certificate in TEFL.

A Level English (A), Maths (B) and Geography, Exeter College

September 2014 – June 2016

9 GCSEs grade C and above including English (A) and Maths (A), Exeter Comprehensive

September 2011 – June 2014

PUBLICATIONS

I have written over 100 articles for various TEFL websites. Some of my most popular contributions include:

'How to Find a TEFL Job Without Teaching Experience' (TEFL.org, June 2018)

'How to fund your TEFL travel' (i-to-i.com, August 2017)

'25 Tongue Twisters to Improve Pronunciation in English' (Premiere TEFL, July 2017)

INTERESTS

When I am not teaching, I love going to the gym and hiking. I also love getting out on the trails on my bike. I enjoy travel and love going off the beaten track to discover new cultures and experiences.

REFERENCES

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