

# JOSEPHINE BLOGGS

M C I A T

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## OBJECTIVE/SUMMARY

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I am a Chartered Architectural Technologist (MCIAT) with sound design/technical knowledge and 9 years of experience. I have proven experience working projects from post-planning permission stage through to final account, with emphasis on client, consultant liaison, the production of detailed technical working drawings and on-site contract administration. My work history demonstrates a solid previous track record in leading and working on both medium and large sized projects throughout the RIBA plan of work, from inception to completion (RIBA 0-7). I use AutoCAD and BIM (Revit) producing design and details to BIM Level 2. A portfolio of work is attached.

## WORK HISTORY

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### SENIOR ARCHITECTURAL TECHNOLOGIST

*Building Solutions Limited, Nottingham*

*May 2016 – date*

- ◆ In this role I am required to run projects across a very diverse range of sectors.
- ◆ My responsibilities vary dependent upon the individual projects but at all times, I work both as part of a team of 7, and as an individual.
- ◆ I take projects from initial planning drawings and carry them all the way through to completion.
- ◆ I create technical working drawing packages and liaise with contractors as necessary.
- ◆ I also enjoy getting involved with clients from initial stages.

### ARCHITECTURAL TECHNOLOGIST

*Competent Solutions Limited, Nottingham*

*Sep 2012 – April 2016*

- ◆ Managing a team of 3 architectural technologists
- ◆ Preparing design and construction documents, and making amendments as required
- ◆ Completing drawings for planning and building regulation, amending where needed
- ◆ Offering technical and design support as required
- ◆ Managing budgets and deadlines, identifying and resolving issues as they arise.

# WORK HISTORY (CONTINUED)

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## ARCHITECTURAL TECHNOLOGIST

*Building For You Limited, Nottingham*

*July 2010 – Aug 2012*

- ◆ Producing exceptional quality tender and construction drawing packages efficiently and on time.
- ◆ Supporting projects, applying my technical knowledge and understanding of factors that might affect the development in relation to the site and relevant regulatory requirements.
- ◆ Reporting to the project leader, carrying out site visits when required to check on progress.
- ◆ Engaging with contractors, handling requests for information and queries from the site using my project and construction knowledge.

## QUALIFICATIONS

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### MCIAT accreditation

*The Chartered Institute of Architectural Technologists (CIAT)*

*2015*

### BSc (Hons) Architectural Technology (Upper Second Class Hons)

*2008 - 2010*

*Birmingham City University*

### A Level Physics (A), Design & Tech (A), Construction (A)

*2006 - 2008*

*Birmingham City College*

## SKILLS

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- ◆ 7+ years of experience in Revit and Autocad (advanced)
- ◆ Motivated and driven to succeed with the ability to work at pace and with energy.
- ◆ Strong communication skills including project reporting.
- ◆ Ability to multitask, working on a number of projects and manage both my time and that of my team.

## INTERESTS

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When I'm not at work, I enjoy taking long walks with my dog in the countryside. I love cycling and also indoor climbing.

## REFERENCES

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References are available on request.

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