Alice Johnson

135, High Street, Arnold, Nottingham NG5 2DY

0771 5123456 | Email: alicejohnson@aol.com

PROFILE

I am a 16-year-old Software Engineering student in the first year of a two-year BTEC Level 3 Diploma (equivalent to 3 A Levels). This course teaches program design and practical programming skills.

I have a good working knowledge of both PHP and MySQL, with a keen interest in learning more. I have a number of sample projects I can demonstrate which I have coded from scratch to practice my skills, including a restaurant booking system, a stock management system and a support ticketing system.

Prior to starting my BTEC I completed 9 GCSEs, attaining grade C and above in all subjects which included A grades in Computer Science, Maths and Physics. I am looking for some experience in software development, ideally leading to an apprenticeship to begin in June 2021 at the end of my course. I can work 2.5 days in the week and any weekend day.

WORK EXPERIENCE

Assistant
ANNA'S EMPORIUM, ARNOLD   DECEMBER 2018 - DATE

I am currently an assistant at this high street shop for 2.5 days a week, serving customers, taking deliveries, putting out and tidying stock, and helping to keep the store room in good order.

When the shop is quiet and also in my spare time, I work on a stock management system that I created which allows you to enter new stock, check current stock levels (including notifications for low stock), check the stock value and gain some insights. Currently I have created reports for which products are most profitable and the average sale time of each product.

Waiter
LUIGIS, ARNOLD   JUNE 2018 – NOVEMBER 2018

I was a waiter at this popular high street restaurant for 2 nights a week covering maternity leave. I greeted customers, taking food and drinks orders, serving food and dealing with the bill. The restaurant was always very busy and the experience taught me how to communicate clearly, to work under pressure and to be well organized and diligent.

I also designed a restaurant booking system for the restaurant's website which allowed customers to choose from a range of available slots and book, even when the restaurant was closed.

Assistant

ANDY'S IT, ARNOLD   APRIL 2017 - DATE

I have worked at my father's IT shop most weekends and holidays since I was 12. I serve customers, take deliveries, place orders, organise and replenish stock. I also help repair customers' laptops and PCs, clean viruses, tune performance and install new hardware. When I was 14 I wrote a basic ticketing system for the shop in PHP which it still uses.

Volunteer

ST JOHN'S AMBULANCE   APRIL 2013 - DATE

I have been a St John's Ambulance Cadet since I was 10. I have been trained in first aid and I volunteer at events, helping my local community. I have taken the Peer Educator course which built my confidence and developed my communication skills further through planning and leading my own training sessions. I have also taken the leadership course which gave me more responsibility within my unit.

.

QUALIFICATIONS

BTEC Level 3 Diploma IN PROGRESS   SEPTEMBER 2019 - DATE

GCSEs

REDHILL ACADEMY, ARNOLD   COMPLETED JUNE 2018

Computer Science (A), Maths (A), Physics (A), Electronics (B), English Language (B), Biology (C), Chemistry (C), English Literature (C), Graphics (C).

SKILLS

PHP / MySQL   GOOD WORKING KNOWLEDGE
HTML / CSS   BASIC WORKING KNOWLEDGE
ADOBE CREATIVE SUITE (DREAMWEAVER/PHOTOSHOP)   BASIC WORKING KNOWLEDGE
MS OFFICE (WORD, EXCEL, PPT, OUTLOOK)   GOOD WORKING KNOWLEDGE
ELECTRONICS (E.G. PC REPAIR, HARDWARE INSTALLATION)   GOOD WORKING KNOWLEDGE

INTERESTS

When I'm not working or volunteering, I enjoy working on my software projects, and road cycling.

This CV template is subject to copyright. You may use it for personal use only. Terms of use can be found here: **https://www.cvtemplatemaster.com/terms/**

The images and fonts used in this file are used under licence and must not be reproduced, except in connection with the use of this CV template for your own personal use.

For questions regarding use of this file, please contact us: contact@cvtemplatemaster.com
©CVtemplatemaster.com

Download page: https://www.cvtemplatemaster.com/cv-template/sections-cv-template/