

Project Manager
JOE BLOGGS

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Objective/Summary

I am an experienced and enthusiastic Agile Project Manager with a proven track record of delivering innovative solutions across a range of key functions of the business. In my current role I work collaboratively with our key accounts, colleagues and stakeholders, contributing to the delivery of cutting-edge solutions in an engaging and interesting environment.

Work history

PROJECT MANAGER - Bailey Jones, Netherfield May 2014 - date

As an Agile Project Manager I am accountable for delivering leading software projects within timescale, cost and quality constraints. As well delivering my own project workload, I am responsible for a team of 7. I have a portfolio of successful projects to share which demonstrates excellent stakeholder management, exceptional communication skills and the ability to effectively manage budgets in the multi millions.

- ▶ From June 2018 - May 2019 I successfully managed the development of Software XYZ on time and within budget, from research and scoping through to product launch. Current profit from software sales is 7 times its full development costs and sales are growing exponentially.
- ▶ From August 2014 - May 2017 I managed the development and launch of Software ABC, on time and well under budget, from start to finish. The software is now the #1 tool used by digital marketing professionals to crawl, audit and identify issues with websites.

PROJECT MANAGER - Carter & Lee, Netherfield April 2009 - May 2014

Working for this leading consultancy on a variety of projects within a team of seven, including: property, education, manufacturing and public sector. Project values ranged from £250k to £20 million with high profile clients and a diverse workload. Although I am under a NDA regarding individual clients, I can provide an anonymised portfolio of work demonstrating my capabilities.

- ▶ From May 2009 to June 2010, working with a large Government client, I successfully managed the launch of a brand new Public information service, from start to finish and within budget. The site now receives more than 90,000 visits a day and has won multiple awards.
- ▶ From August 2010 - March 2014 I worked with one of the UK's leading air conditioning manufacturers on scoping, building and launching a brand new air con system. The project was delivered on time and under budget, and is now a market leader.

JUNIOR PROJECT MANAGER - ABC Firm April 2007 - May 2009

In my first project management role I learned how to apply project management theory with hands on projects including project initiation and planning processes, risk identification and mitigation, building and managing a team, managing stakeholders, milestone setting and delivery, budgetary control and managing third party suppliers.

Qualifications

PMI Project Management Professional (PMP) 2018

For experienced project managers, signifying that an individual can speak and understand the global language of project management. Arguably the most important industry-recognised certification for project managers.

PMI Agile Certified Practitioner (PMI-ACP) 2016

Formally recognises knowledge of agile principles and skill with agile techniques.

BA Business and Management (Hons) - Leeds University 2014

Upper second-class honours.

A Levels - Leeds College 2011

Business studies (A), English (A), Maths (A)

Skills

- ▶ Flexible, creative and forward-thinking project manager.
- ▶ A proven track record of delivery on time/within budget, with a strong customer focus.
- ▶ Very confident at translating customer needs into accurate requirements.
- ▶ Proven leadership and interpersonal skills.
- ▶ Commitment to supporting others and to inspiring their trust and confidence.
- ▶ Comfortable with a high pace of change with ability to adapt delivery method to suit the project.

Memberships

Member - Scrum Alliance Since 2011

Member - Project Management Institute (PMI) Since 2009

Interests

I enjoy a wide range of sports and fitness activities, from yoga and going to the gym to tennis badminton and football with my local five-a-side club. Most weekends you'll find me hiking or cycling in the dales near my home, or relaxing after a round of golf.

References

Jim Jones - Manager, Bailey Jones | jimjones@baileyjones.co.uk

Harry Thomas - Manager, Carter & Lee | harrythomas@carterandlee.co.uk

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